Draft Redline 05/13/24

Discount and Incentive prices listed within are subject to change.

United States Postal Service

Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)

Postage Statement— Nonprofit USPS Marketing Mail

Mailer

Permit Holder Name, Address, Email, Telephone

USPS Nonprofit Auth. No. _____

EPS Cust. Ref. No. _____ CRID _____

Mailing Agent (If other than permit holder) Name, Address, Telephone

CRID _____

Mail Owner (If other than permit holder) Name, Address

USPS Nonprofit Auth. No. _____

CRID _____

Mailing

Post Office of Mailing

Mailer's Mailing Date

Federal Agency Cost Code

Statement Seq. No.

For Automation Pieces, Enter Date of Address Matching and Coding __ __/__ __/__ __ __ __

For Carrier Route Pieces, Enter Date of Address Matching and Coding __ __/__ __/__ __ __ __

For Carrier Route Price Pieces, Enter Date of Carrier Route Sequencing __ __/__ __/__ __ __ __

For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method __ __/__ __/__ __ __ __

No. & Type of Containers

_____ Sacks

_____ 1 ft. Letter Trays

_____ 2 ft. Letter Trays

_____ EMM Letter Trays

_____ Flat Trays

_____ Pallets

_____ Other

Type of Postage
- ☐ Permit Imprint
- ☐ Precanceled Stamps
- ☐ Metered

Processing Category
- ☐ Letters
- ☐ Flats
- ☐ Marketing Parcels
- ☐ Parcels–Machinable
- ☐ Parcels–Irregular
- ☐ CMM
- ☐ ~~Catalogs~~ **Remove checkbox**

Total # of Pieces in Mailing

SSF Transaction #

Total Weight

Permit #

For Mail Enclosed within Another Class
- ☐ Bound Printed Matter
- ☐ Library Mail
- ☐ Periodicals
- ☐ Media Mail

Move Update Method
- ☐ Ancillary Service Endorsement
- ☐ NCOA[Link]
- ☐ ACS
- ☐ Alternative Method
- ☐ Multiple
- ☐ OneCode ACS
- ☐ n/a Alternative Address Format

Combined Mailing
- ☐ Mixed Class
- ☐ Single Class
- ☐ Marriage Mail Incentive
- ☐ Catalogs **New checkbox**

Weight of a Single Piece 0.__ __ __ __ pounds

☐ ~~Mailpiece is a product sample~~ **Remove All**

____ ~~% Samples~~

☐ Letter-size or flat mailpiece contains DVD/CD or other disk.

Political Campaign Mailing ☐ Yes ☐ No

Election Mail - Official Ballots ☐ Yes ☐ No

Election Mail - Non-Ballot Materials ☐ Yes ☐ No

Revisions and new line for Election Mail

Postage

Parts Completed (Select all that apply): ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ I ☐ J ☐ L ☐ S ☐ NSA **Remove H checkbox**

1		**Subtotal Postage** (Add parts totals)	
2	Price at Which Postage Affixed (Check one). ☐ Correct ☐ Lowest ☐ Neither Complete if mailing includes pieces bearing metered/PC Postage or precanceled stamps.	__ pcs. x $_____._____ = **Postage Affixed**	-
3		**Incentive/Discount Flat Dollar Amount**	-
4		**Fee Flat Dollar Amount**	+
5	**Permit #** _____	**Net Postage Due (Line 1 +/- Lines 2, 3, 4)**	

USPS Use Only

Additional Postage Payment (State reason)		
For postage affixed, add additional payment to net postage due; for permit imprint, add additional payment to total postage.	**Total Adjusted Postage Affixed**	
Postmaster: Report Total Postage in **AIC 125** [Permit Imprint Only, Excluding Simplified Addressing (EDDM)]	**Total Adjusted Postage Permit Imprint**	
Postmaster: Report Total Postage in **AIC 208** [Simplified Addressing (EDDM), Permit Imprint Only]	**Total Adjusted Postage Simplified Addressing (EDDM)**	

Certification

Incentive/Discount Claimed: _____ Type of Fee: _____

The mailer's signature certifies that: (1) the mailing complies with DMM 703; (2) the income derived from the sale of any products or services advertised in the mailing is not subject to the Unrelated Business Income Tax (UBIT) and any products and services advertised are substantially related to the nonprofit organization's authorized purpose within the meaning of 39 U.S.C. 3626(j)(1)(d)(ii)(I) and 26 U.S.C. 513(A); (3) the mailing if made by a voting registration official is required or authorized under the National Voter Registration Act of 1993; and (4) it will agree to pay, subject to appeal, any revenue deficiencies assessed on this mailing. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. **Privacy Notice: For information regarding our Privacy Policy visit *www.usps.com.***

Signature of Owner or Agent

Printed Name of Mailer or Agent Signing Form

Telephone

USPS Use Only

To be completed in non-PostalOne! sites

Weight of a Single Piece __ __.__ __ __ __ pounds

Total Weight

Total Pieces

Total Postage

Presort Verification Performed? (If required) ☐ Yes ☐ No

Are postage figures at left adjusted from mailer's entries? ☐ Yes ☐ No If yes, reason:

Round Stamp (Required) Payment Date

I CERTIFY that this mailing has been inspected for each item below if required:
(1) eligibility for postage prices claimed;
(2) proper preparation (and presort where required);
(3) proper completion of postage statement;
(4) payment of annual fee; and
(5) sufficient funds on deposit (if required)

Date Mailer Notified

Contact

By (Initials)

Time AM PM

USPS Employee's Signature

Print USPS Employee's Name

This form and mailing standards are available on Postal Explorer at ***pe.usps.com.***

Nonprofit USPS Marketing Mail

Part A — Automation Letters

Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
A1	None	5-Digit	$					
A2	None	AADC						
A3	None	Mixed AADC						
A4	DNDC	5-Digit						
A5	DNDC	AADC						
A6	DNDC	Mixed AADC						
A7	DSCF	5-Digit						
A8	DSCF	AADC						

* May contain both Full Service Intelligent Mail and other discount-see Instructions page for additional information.

A9	**Part A Subtotal**(Add lines A1 - A8)	

SCF Pallet Discount

A10	5-Digit Automation Letters-Number of Pieces that Comply _____ x $0.003 =	
A11	AADC Automation Letters-Number of Pieces that Comply _____ x 0.003 =	
A12	**Containerization Discount Total** (Add lines A10 — A11)	

Catalog Incentive** New Section

A13	Automation Letters - Number of Eligible Pieces _____ x $0.XXX=	

**This mailing contains pieces that meet the requirements for the Catalog Incentive.

A14	**Catalog Incentive Total** (Add line A13) **New**	
A15	**Part A Total** (Line A9 minus Lines A12 and A14)	

Full Service Intelligent Mail Option

A16	DISPLAY ONLY	Letters-Number of Pieces that Comply _____ x $0.003 =	

Part B — Nonautomation Letters

Machinable Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B1	None	AADC	$					
B2	None	Mixed AADC						
B3	DNDC	AADC						
B4	DNDC	Mixed AADC						
B5	DSCF	AADC						

Nonmachinable Letters 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B6	None	5-Digit	$					
B7	None	3-Digit						
B8	None	ADC						
B9	None	Mixed ADC						
B10	DNDC	5-Digit						
B11	DNDC	3-Digit						
B12	DNDC	ADC						
B13	DNDC	Mixed ADC						
B14	DSCF	5-Digit						
B15	DSCF	3-Digit						
B16	DSCF	ADC						

Nonmachinable Letters Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
B17	None	5-Digit	$				$							
B18	None	3-Digit												
B19	None	ADC												
B20	None	Mixed ADC												
B21	DNDC	5-Digit												
B22	DNDC	3-Digit												
B23	DNDC	ADC												
B24	DNDC	Mixed ADC												
B25	DSCF	5-Digit												
B26	DSCF	3-Digit												
B27	DSCF	ADC												

Remove Column

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

B28	**Part B Subtotal**(Add lines B1 - B27)	

SCF Pallet Discount

B29	AADC Nonautomation Machinable Letters-Number of Pieces that Comply _____ x $0.003 =	
B30	5-Digit Nonautomation Nonmachinable Letters-Number of Pieces that Comply _____ x 0.003 =	
B31	3-Digit Nonautomation Nonmachinable Letters-Number of Pieces that Comply _____ x 0.003 =	
B32	**Containerization Discount Total** (Add lines B29 — B31)	

Catalog Incentive* New Section

B33	Machinable Letters - Number of Eligible Pieces _____ x $0.XXX =	
B34	Nonmachinable Letters - Number of Eligible Pieces _____ x 0.XXX =	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

B35	**Catalog Incentive Total** (Add lines B33 — B34)	
B36	**Part B Total** (Line B28 minus Line B32 and Line B35)	

Nonprofit USPS Marketing Mail

Part C — Carrier Route Letters

(Automation) Letters 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C1	None	Saturation	$					
C2	None	High Density Plus						
C3	None	High Density						
C4	None	Basic						
C5	DNDC	Saturation						
C6	DNDC	High Density Plus						
C7	DNDC	High Density						
C8	DNDC	Basic						
C9	DSCF	Saturation						
C10	DSCF	High Density Plus						
C11	DSCF	High Density						
C12	DSCF	Basic						
C13	Plus One							

Letters EDDM (Auto) 3.5 oz. (0.2188 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C14	None	Saturation	$					
C15	DNDC	Saturation						
C16	DSCF	Saturation						

Nonautomation Letters 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C17	None	Saturation	$					
C18	None	High Density Plus						
C19	None	High Density						
C20	None	Basic						
C21	DNDC	Saturation						
C22	DNDC	High Density Plus						
C23	DNDC	High Density						
C24	DNDC	Basic						
C25	DSCF	Saturation						
C26	DSCF	High Density Plus						
C27	DSCF	High Density						
C28	DSCF	Basic						

Letters EDDM (Nonauto) 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C29	None	Saturation	$					
C30	DNDC	Saturation						
C31	DSCF	Saturation						

* May contain both Full Service Intelligent Mail and other discount-see Instructions page for additional information.

Part C continued on next page

Nonprofit USPS Marketing Mail

Part C — Carrier Route Letters — Continued

Nonautomation Letters Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C32	None	Saturation	$				$							
C33	None	High Density Plus												
C34	None	High Density												
C35	None	Basic												
C36	DNDC	Saturation												
C37	DNDC	High Density Plus												
C38	DNDC	High Density												
C39	DNDC	Basic												
C40	DSCF	Saturation												
C41	DSCF	High Density Plus												
C42	DSCF	High Density												
C43	DSCF	Basic												

Remove Column

Letters EDDM (Nonauto) Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C44	None	Saturation	$				$							
C45	DNDC	Saturation												
C46	DSCF	Saturation												

Remove Column

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

C47	**Part C Subtotal** (Add lines C1 — C46)	

SCF Pallet Discount

C48	Saturation Automation Letters-Number of Pieces that Comply _____ x $0.003 =	
C49	EDDM Automation Letters-Number of Pieces that Comply _____ x 0.003 =	
C50	High Density Plus Automation Letters-Number of Pieces that Comply _____ x 0.003 =	
C51	High Density Automation Letters-Number of Pieces that Comply _____ x 0.003 =	
C52	Basic Carrier Route Automation Letters-Number of Pieces that Comply _____ x 0.003 =	
C53	Saturation Nonautomation Letters-Number of Pieces that Comply _____ x 0.003 =	
C54	EDDM Nonautomation Letters-Number of Pieces that Comply _____ x 0.003 =	
C55	High Density Plus Nonautomation Letters-Number of Pieces that Comply _____ x 0.003 =	
C56	High Density Nonautomation Letters-Number of Pieces that Comply _____ x 0.003 =	
C57	Basic Carrier Route Nonautomation Letters-Number of Pieces that Comply _____ x 0.003 =	
C58	**Containerization Discount Total** (Add lines C48 — C57)	

Marriage Mail Incentive - 2 oz*

C59	None Entry - Saturation Automation Letters-Number of Eligible Pieces _____ x $0.015 =	
C60	None Entry - EDDM Automation Letters-Number of Eligible Pieces _____ x 0.015 =	
C61	DNDC Entry - Saturation Automation Letters-Number of Eligible Pieces _____ x 0.012 =	
C62	DNDC Entry - EDDM Automation Letters-Number of Eligible Pieces _____ x 0.012 =	
C63	DSCF Entry - Saturation Automation Letters-Number of Eligible Pieces _____ x 0.011 =	
C64	DSCF Entry - EDDM Automation Letters-Number of Eligible Pieces _____ x 0.011 =	
C65	None Entry - Saturation Nonautomation Letters-Number of Eligible Pieces _____ x 0.021 =	
C66	None Entry - EDDM Nonautomation Letters-Number of Eligible Pieces _____ x 0.021 =	
C67	DNDC Entry - Saturation Nonautomation Letters-Number of Eligible Pieces _____ x 0.014 =	
C68	DNDC Entry - EDDM Nonautomation Letters-Number of Eligible Pieces _____ x 0.014 =	
C69	DSCF Entry - Saturation Nonautomation Letters-Number of Eligible Pieces _____ x 0.012 =	
C70	DSCF Entry - EDDM Nonautomation Letters-Number of Eligible Pieces _____ x 0.012 =	

*This mailing qualifies for Marriage Mail Incentive, each non-identical piece weight mailpiece is 2 oz or less in weight with 4 or more advertisers

C71	**Incentive Total** (Add lines C59 — C70)	

New Page

Nonprofit USPS Marketing Mail

Part C — Carrier Route Letters — Continued

Catalog Incentive**

New Section

C72	Saturation Automation Letters - Number of Eligible Pieces _____ x $0.XXX=	
C73	High Density Plus Automation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C74	High Density Automation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C75	Basic Carrier Route Automation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C76	EDDM Automation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C77	Sautration Nonautomation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C78	High Density Plus Nonautomation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C79	High Density Nonautomation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C80	Basic Carrier Route Nonautomation Letters - Number of Eligible Pieces _____ x 0.XXX =	
C81	EDDM Nonautomation Letters - Number of Eligible Pieces _____ x 0.XXX =	

**This mailing contains pieces that meet the requirements for the Catalog Incentive.

C82	**Catalog Incentive Total** (Add lines C72 — C81)	

C83	**Part C Total** (Line C47 minus lines C58, C71 and C82) **Moved from Page 5**	

Full Service Intelligent Mail Option **Moved from Page 5**

C84	DISPLAY ONLY	Letters-Number of Pieces that Comply _____ x $0.003 =	

Nonprofit USPS Marketing Mail

Part D — Automation Flats

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D1	None	5-Digit	$					
D2	None	3-Digit						
D3	None	ADC						
D4	None	Mixed ADC						
D5	DNDC	5-Digit						
D6	DNDC	3-Digit						
D7	DNDC	ADC						
D8	DNDC	Mixed ADC						
D9	DSCF	5-Digit						
D10	DSCF	3-Digit						
D11	DSCF	ADC						

Flats Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D12	None	5-Digit	$				$							
D13	None	3-Digit												
D14	None	ADC												
D15	None	Mixed ADC												
D16	DNDC	5-Digit												
D17	DNDC	3-Digit												
D18	DNDC	ADC												
D19	DNDC	Mixed ADC												
D20	DSCF	5-Digit												
D21	DSCF	3-Digit												
D22	DSCF	ADC												

Remove Column

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.
* May contain both Full Service Intelligent Mail and other discount-see Instructions page for additional information.

D23	**Part D Subtotal** (Add lines D1 - D22)	

SCF Pallet Discount

D24	5-Digit Automation Flats-Number of Pieces that Comply _____ x $0.021 =	
D25	3-Digit Automation Flats-Number of Pieces that Comply _____ x 0.021 =	
D26	**Containerization Discount Total** (Add lines D24 — D25)	

Catalog Incentive** New Section

D27	Automation Flats - Number of Eligible Pieces _____ x $0.XXX=	

**This mailing contains pieces that meet the requirements for the Catalog Incentive.

D28	**Catalog Incentive Total** (Add line D27)	
D29	**Part D Total** (Line D23 minus lines D26 and D28)	

Full Service Intelligent Mail Option

D30	DISPLAY ONLY	Flats-Number of Pieces that Comply _____ x $0.003 =	

Nonprofit USPS Marketing Mail

Part E — Nonautomation Flats

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E1	None	5-Digit	$					
E2	None	3-Digit						
E3	None	ADC						
E4	None	Mixed ADC						
E5	DNDC	5-Digit						
E6	DNDC	3-Digit						
E7	DNDC	ADC						
E8	DNDC	Mixed ADC						
E9	DSCF	5-Digit						
E10	DSCF	3-Digit						
E11	DSCF	ADC						

Flats Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
E12	None	5-Digit	$				$							
E13	None	3-Digit												
E14	None	ADC												
E15	None	Mixed ADC												
E16	DNDC	5-Digit												
E17	DNDC	3-Digit												
E18	DNDC	ADC												
E19	DNDC	Mixed ADC												
E20	DSCF	5-Digit												
E21	DSCF	3-Digit												
E22	DSCF	ADC												

Remove Column

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

E23	**Part E Subtotal** (Add lines E1 - E22)	

SCF Pallet Discount

E24	5-Digit Nonautomation Flats-Number of Pieces that Comply _____ x $0.021 =	
E25	3-Digit Nonautomation Flats-Number of Pieces that Comply _____ x 0.021 =	
E26	**Containerization Discount Total** (Add lines E24 — E25)	

Catalog Incentive* New Section

E27	Nonautomation Flats - Number of Eligible Pieces _____ x $0.XXX=	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

E28	**Catalog Incentive Total** (Add line E27)	
E29	**Part E Total** (Line E23 minus lines E26 and E28)	

Nonprofit USPS Marketing Mail

Part F — Carrier Route Flats

Flats 4 oz. (0.25 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F1	None	Saturation**	$					
F2	None	High Density Plus						
F3	None	High Density						
F4	None	Basic						
F5	DNDC	Saturation**						
F6	DNDC	High Density Plus						
F7	DNDC	High Density						
F8	DNDC	Basic						
F9	DSCF	Saturation**						
F10	DSCF	High Density Plus						
F11	DSCF	High Density						
F12	DSCF	Basic						
F13	DDU	Saturation**						
F14	DDU	High Density Plus						
F15	DDU	High Density						
F16	DDU	Basic						
F17	Detached Address Label							
F18	Detached Marketing Label							

Flats EDDM 4 oz. (0.25 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F19	None	Saturation	$					
F20	DNDC	Saturation						
F21	DSCF	Saturation						
F22	DDU	Saturation						

Flats Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F23	None	Saturation**	$				$							
F24	None	High Density Plus												
F25	None	High Density												
F26	None	Basic												
F27	DNDC	Saturation**												
F28	DNDC	High Density Plus												
F29	DNDC	High Density												
F30	DNDC	Basic												
F31	DSCF	Saturation**												
F32	DSCF	High Density Plus												
F33	DSCF	High Density												
F34	DSCF	Basic												
F35	DDU	Saturation**												
F36	DDU	High Density Plus												
F37	DDU	High Density												
F38	DDU	Basic												
F39	Detached Address Label													
F40	Detached Marketing Label													

Remove Column

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.
* May contain both Full Service Intelligent Mail and other discount-see Instructions page for additional information.
** Full Service Intelligent Mail Option not available

Part F continued on next page

Nonprofit USPS Marketing Mail

Part F — Carrier Route Flats — Continued

Flats EDDM Over 4 oz. (0.25 lbs.) but less than 16 oz. (1 lbs.)**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Charged	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
F41	None	Saturation	$				$							
F42	DNDC	Saturation							Remove Column					
F43	DSCF	Saturation												
F44	DDU	Saturation												

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.
** Full Service Intelligent Mail Option not available

F45	**Part F Subtotal** (Add lines F1 — F44)	

Delivery Sort Container Discount

F46	Saturation Flats-Number of Pieces that Comply _____ x $0.014 =	
F47	EDDM Flats-Number of Pieces that Comply _____ x 0.014 =	
F48	High Density Plus Flats-Number of Pieces that Comply _____ x 0.018 =	
F49	High Density Flats-Number of Pieces that Comply _____ x 0.022 =	
F50	Basic Carrier Route Flats-Number of Pieces that Comply _____ x 0.027 =	

SCF Pallet Discount

F51	Saturation Flats-Number of Pieces that Comply _____ x $0.004 =	
F52	EDDM Flats-Number of Pieces that Comply _____ x 0.004 =	
F53	High Density Plus Flats-Number of Pieces that Comply _____ x 0.011 =	
F54	High Density Flats-Number of Pieces that Comply _____ x 0.012 =	
F55	Basic Carrier Route Flats-Number of Pieces that Comply _____ x 0.017 =	
F56	**Containerization Discount Total** (Add lines F46 — F55)	

Marriage Mail Incentive - 2 oz*

F57	None Entry - Saturation Flats-Number of Eligible Pieces _____ x $0.021 =	
F58	None Entry - EDDM Flats-Number of Eligible Pieces _____ x 0.022 =	
F59	DNDC Entry - Saturation Flats-Number of Eligible Pieces _____ x 0.014 =	
F60	DNDC Entry - EDDM Flats-Number of Eligible Pieces _____ x 0.014 =	
F61	DSCF Entry - Saturation Flats-Number of Eligible Pieces _____ x 0.012 =	
F62	DSCF Entry - EDDM Flats-Number of Eligible Pieces _____ x 0.012 =	
F63	DDU Entry - Saturation Flats-Number of Eligible Pieces _____ x 0.011 =	
F64	DDU Entry - EDDM Flats-Number of Eligible Pieces _____ x 0.011 =	

*This mailing qualifies for Marriage Mail Incentive, each non-identical piece weight mailpiece is 2 oz or less in weight with 4 or more advertisers

F65	**Incentive Total** (Add lines F57 — F64)	

Catalog Incentive** New Section

F66	Saturation Flats - Number of Eligible Pieces _____ x $0.XXX=	
F67	High Density Plus Flats - Number of Eligible Pieces _____ x 0.XXX =	
F68	High Density Flats - Number of Eligible Pieces _____ x 0.XXX =	
F69	Basic Carrier Route Flats - Number of Eligible Pieces _____ x 0.XXX =	
F70	EDDM Flats - Number of Eligible Pieces _____ x 0.XXX =	

**This mailing contains pieces that meet the requirements for the Catalog Incentive.

F71	**Catalog Incentive Total** (Add lines F66 — F70)	

F72	**Part F Total** (Line F45 minus Line F56, F65 and F71)	

Full Service Intelligent Mail Option

F73	DISPLAY ONLY	Flats-Number of Pieces that Comply _____ x $0.003 =	

Nonprofit USPS Marketing Mail

Part G — Marketing Parcels

Presorted 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
G1	None	NDC	$					
G2	None	Mixed NDC						
G3	DNDC	5-Digit						
G4	DNDC	SCF						
G5	DNDC	NDC						
G6	DSCF	5-Digit						
G7	DSCF	SCF						
G8	DDU	5-Digit						
G9	Nonbarcoded Surcharge							

Presorted Over 3.3 oz. (0.2063 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
G10	None	NDC	$				$						
G11	None	Mixed NDC											
G12	DNDC	5-Digit											
G13	DNDC	SCF											
G14	DNDC	NDC											
G15	DSCF	5-Digit											
G16	DSCF	SCF											
G17	DDU	5-Digit											
G18	Nonbarcoded Surcharge												

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

G19	**Part G Subtotal** (Add lines G1 — G18) **New**	

Catalog Incentive* New Section

G20	Presorted Parcels - Number of Eligible Pieces _____ x $0.XXX=	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

G21	**Catalog Incentive Total** (Add line G20) **New**	

G22	**Part G Total** (Line G19 minus G21) **New**	

Nonprofit USPS Marketing Mail

REMOVED

Part I — Machinable Parcels

Machinable Over 3.5 oz. (0.2188 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
I1	None	NDC	$				$						
I2	None	Mixed NDC											
I3	DNDC	5-Digit											
I4	DNDC	NDC											
I5	DSCF	5-Digit											
I6	DDU	5-Digit											
I7	Nonbarcoded Surcharge												

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

I8	**Part I Subtotal** (Add lines I1 — I7)	

Catalog Incentive* New Section

I9	Presorted Parcels - Number of Eligible Pieces _____ x $0.XXX=	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

I10	**Catalog Incentive Total** (Add line I9) New	
I11	**Part I Total** (Line I8 minus I10) New	

Part J — Irregular Parcels

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Irregular Parcels 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
J1	None	NDC	$					
J2	None	Mixed NDC						
J3	DNDC	5-Digit						
J4	DNDC	SCF						
J5	DNDC	NDC						
J6	DSCF	5-Digit						
J7	DSCF	SCF						
J8	DDU	5-Digit						
J9	Nonbarcoded Surcharge							

Irregular Parcels Over 3.3 oz. (0.2063 lbs.) but less than 16 oz. (1 lbs.)

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
J10	None	NDC	$				$						
J11	None	Mixed NDC											
J12	DNDC	5-Digit											
J13	DNDC	SCF											
J14	DNDC	NDC											
J15	DSCF	5-Digit											
J16	DSCF	SCF											
J17	DDU	5-Digit											
J18	Nonbarcoded Surcharge												

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

J19	**Part J Subtotal** (Add lines J1 — J18)	

Catalog Incentive* New Section

J20	Presorted Parcels - Number of Eligible Pieces _____ x $0.XXX=	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

J21	**Catalog Incentive Total** (Add line J20) New	
J22	**Part J Total** (Line J19 minus J21) New	

Move Sections Up to Top of Page

Part L — Customized MarketMail

Pieces 3.3 oz. (0.2063 lbs.) or less

	Price	No. of Pieces	Total Postage
L1	$		

L2	**Part L Total**	

Part S — Extra Services and Fees

		Fee	No. of Pcs. or Lbs.	Subtotal Postage	Discount Total	Total Postage
S4	USPS Tracking					
S5	Insurance**					
S8	Return Receipt (electronic)					
S9	Return Receipt (Form 3811)					
S17	Picture Permit Imprint					
S19	Certificate of Bulk Mailing (Form 3606-D)					
~~S25~~	~~Live Animal Transportation~~ **Remove line - not applicable to products within statement**					
S28	Hazardous Material Transportation					
S31	Insurance Restricted Delivery**					
S35	USPS Tracking Plus					

Items mailed with Extra Services must meet the mailing standards for the extra service.
* Parcels only
** Bulk insurance on parcels only

S99	Part S Total (Add lines S4 — S35)	

Nonprofit USPS Marketing Mail — Instructions

Use this form for Nonprofit USPS Marketing prices.

Step 1: Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

Mailing Agent: The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

Mail Owner: The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

Step 2: Before you complete the Postage section, go to parts A through S. Complete the part(s) that pertain to your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

Parts A–C: Letters
Part A: Automation Letters. Enter total in Part A Total box.
Part B: Nonautomation Letters. Enter total in Part B Total box.
Part C: Carrier Route Letters. Enter total in Part C Total box.

Parts D–F: Flats
Part D: Automation Flats. Enter total in Part D Total box.
Part E: Nonautomation Flats. Enter total in Part E Total box.
Part F: Carrier Route Flats. Enter total in Part F Total box.

Parts G–H: Marketing Parcels
Part G: Marketing Parcels. Enter total in Part G Total box.
Part H: Carrier Route Marketing Parcels. Enter total in Part H Total box.

Parts I–J: Parcels
Part I: Machinable Parcels. Enter total in Part I Total box.
Part J: Irregular Parcels. Enter total in Part J Total box.

Part L: Customized MarketMail (CMM) — Enter total in Part L Total box.

Part S: Extra Services — Report any combined Extra Services on the lines provided for them, e.g., Insured mail that is also Restricted Delivery would be reported on line S31—Insurance Restricted Delivery. Enter total in Part S Total box.

Step 3: Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places.

Step 4: Return to the Postage section on page 1. Check the boxes that correspond to the form parts used. Add the postage amounts for all parts and enter on Line 1 Subtotal Postage, rounded off to two decimal places. For postage affixed mailings round off to three decimal places.

Step 5: Complete Line 2 for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

Step 6: Lines 3 and 4 are for postage adjustments that apply to the entire mailing. Report any Incentive/Discount Flat Dollar Amount on Line 3 and any Fee Flat Dollar Amount on Line 4.

Instructions continued on next page

Nonprofit USPS Marketing Mail — Instructions — Continued

Use this form for Nonprofit USPS Marketing prices.

Step 7: Calculate Line 5 Net Postage Due by subtracting any Postage Affixed and Incentive/Discount (Lines 2 and 3) from the Subtotal Postage (Line 1) and adding any Fee (Line 4). For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit # box in the Mailing section. For postage affixed mailings, the Net Postage due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit # on Line 5.

Step 8: Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing.

Further Information About Discount Total Column

Mailings that qualify for Full Service Intelligent Mail Option will report the discount in the Discount Total column of each line of the postage statement. The Full Service Intelligent Mail Option lines are for display and data gathering purposes only.

When there is a Full Service discount but no other incentive discount, the Full Service discount is reported directly in the Discount Total column.

When there is both a Full Service discount and an incentive discount, the Discount Total must include both discounts so it must be calculated in an offline calculation with the resulting value reported in the Discount Total column. The calculation is performed as follows:

The Subtotal Postage (SP) amount is not affected and is calculated in the usual way. The Discount Total (DT) is calculated by, first, determining the Full Service discount (FSD) by multiplying the number of Full Service pieces by the per-piece Full Service discount. Then you must calculate the Incentive Discount (ID) by subtracting the Full Service discount (FSD) from the Subtotal Postage (SP) and multiplying the result by the Incentive Discount percentage (ID%) expressed in decimal form, such as .02. Then add the Full Service discount (FSD) and the Incentive Discount (ID) to get the Discount Total (DT).

This calculation can be expressed as an equation as follows:
DT = FSD + ID or DT = FSD + ((SP – FSD) x ID%)

For more information on mailing standards, prices, and fees please go to Postal Explorer at ***pe.usps.com***.